Position Title: Clinical and Housing Services Department Director
Direct Supervisor: Director of Programs
Status: Full-time (40 hours), exempt, with benefits
Base Salary: $65,000.00; additional based on education, experience, and credentials

Application Instructions: Send cover letter and resume to joinus@ozonehouse.org. (no calls). Indicate “Clinical and Housing Services Department Director” in the subject line.

Deadline: Resumes will be reviewed as received; position will be posted until filled.

Position Summary
The Clinical and Housing Services Department Director is responsible for the day-to-day oversight of Ozone House’s clinical and housing programs, including mental health and substance use disorder counseling, case management, and community-based housing services. Other key aspects of the role include providing leadership and supervision to team members, fostering community partnerships and system collaboration, ensuring effective program implementation, monitoring outcomes, and participation in quality improvement activities.

Education Qualifications
* Commiserate experience and skills will be considered in lieu of level of education/licensing/credentials, etc.

- Bachelor’s degree in social work, human services, or related field; Master’s preferred.
- Fully licensed in the State of Michigan preferred.
- Addiction Certification (i.e. CADC, CAADC) and/or, Certified Clinical Supervisor (CCS) preferred.

Experience Qualifications
* Commiserate experience and skills will be considered in lieu of level of education/licensing/credentials, etc.

- 5+ years of experience in assessment, therapy, case management, crisis response or stabilization programs; experience serving high-risk youth preferred.
- 3+ years of experience providing program management, staff supervision, systems coordination, and leadership.
- Working knowledge of housing assistance programs.
- Experience with program design and integration, data collection, reporting, and budget oversight, outcome driven practice, and meeting contractual expectations.
- Knowledge and proven success working with Evidence-Based and Promising Practices.
- Proficiency with word processing, information management systems, and web navigation.
- Proven experience engaging with diverse identities, including intersecting identities of race, ethnicity, socioeconomic background and sexual orientation, gender identity, and gender expression.
- Commitment to best practices including Positive Youth Development, Harm-Reduction, Housing First and Trauma Informed approaches.
- Work requires effective written and verbal communication and interpersonal skills; ability to motivate teams to produce quality work within tight timeframes and simultaneously manage several projects; ability to participate in and facilitate group meetings.
- Possess strong work ethic and ability to take initiative. Demonstrate a high level of personal and professional integrity and trustworthiness.
Job Responsibilities and Duties include but not limited to

- Assign, coordinate, and provide clinical consultation and oversight to ongoing program operations.
- Support the application and implementation of evidence based, best practices and promising practices in conjunction with departmental plans. Assure that all clinical services delivered adhere to established standards of clinical practice protocols.
- Provide oversight and monitoring for substance use and mental health counseling, therapy and care coordination services to ensure compliance.
- Conduct regular quality assurance activities.
- Develop recommendations for improvements to service delivery.
- Monitors staff in performing assessments and assists with data collection and monthly reports.
- Assess and monitor to ensure that services are client centered, culturally competent, trauma informed and responsive to diverse populations and needs.

About Ozone House:

Ozone House is a community-based, nonprofit agency that helps young people lead safe, healthy, and productive lives through intensive intervention and prevention services. Since 1969, we have actively developed unique, high-quality housing and support programs and services that provide support, intervention, training, and assistance to runaway, homeless, and high-risk youth and their families.

As the second oldest youth shelter in the country, Ozone House combines a wealth of experience with industry leading best practices to serve young people and their families experiencing crisis. Each year, Ozone House has served over 3,500 young people throughout Washtenaw and surrounding counties in Southeast Michigan.

Benefits:

Ozone House offers a comprehensive benefits package that includes: BCBS health and vision options and dental insurance 90% employer paid for employee; retirement savings plan; basic life insurance, short and long-term disability coverage 100% employer paid; Health Savings Account; Dependent Care, Medical and Limited Purpose Flexible Spending Accounts and a generous paid time off plan.

Ozone House provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. We strongly encourage individuals from marginalized groups to apply, including people of color, individuals who have experienced poverty or economic hardship, and people who identify as LGBTQ. Ozone House is committed to Diversity, Equity, and Inclusion and enforces an anti-oppressive environment to support the retention of employees from groups that have been underrepresented within the organization.